

Notice of Withdrawal

If you wish to withdraw your child/ren from Dale Christian College you are encouraged, in the first instance, to discuss this decision with the Deputy Principal or College Principal.

Once you have confirmed your desire to continue with the withdrawal, please complete the form below.

Please note: The College requires a minimum of 8 weeks' notice (not including holidays) of the intention to withdraw. Once this withdrawal notice has been received, Enrolments and Accounts will begin the administration of the withdrawal process.

Student/s Full Name	Date of Birth	Form Class	Final Day of Attendance

Reason for withdrawing your child/ren from the College: (Please choose from the list below)

- Student has a job, apprenticeship, or traineeship.
- Student wants to study at another education or training provider.
- Illness or poor health.
- Personal or social reasons.
- Financial reasons.
- Other (Please specify): _____

Where are you enrolling or have you enrolled your child/ren?

(This information is required as the College is unable to finalise student withdrawals until a transfer note or approved Notice of Arrangement is received from the other institution.)

Name of School/College/Education/Training Provider: _____

Any other comments:

	Parent/Guardian 1	Parent/Guardian 2
Name		
Mobile Number		
Email Address		
Signature		
Date		

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